MA 27A(85)-1

CURRENT INDUSTRIAL REPORTS

Business Forms, Binders, Carbon Paper, and Inked Ribbons

1985

MA27A(85)-1
Issued September 1986

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U.S. Department of Commerce
BUREAU OF THE CENSUS

SUMMARY OF FINDINGS

This is the annual Current Industrial Report on manufacturers' shipments of business forms, binders, carbon paper, and inked ribbons. This report shows the value of shipments of 51 products in these categories in 1985 and 1984.

The data were collected from about 810 manufacturers. While only half of the manufacturers of these products were surveyed, they represent over 90 percent of the total value of shipments.

A description of the survey methodology and related information appears on page 5.

Table 1A. SUMMARY OF VALUE OF SHIPMENTS OF BUSINESS FORMS, BINDERS, CARBON PAPER, AND INKED RIBBONS: 1985 AND 1984

(Millions of dollars)

Product code	Product description	1985	1984
2761- --	Manifold business forms	5,649.5	5,540.2
27612 --	Unit set forms, loose or bound	1,303.5	1,306.1
27613 --	Manifold books, including sales and pegboard accounting systems	279.5	287.5
27615 --	Customs continuous forms with or without carbon marginally punched or not marginally punched	2,207.6	2,119.3
27617 --	Stock continuous forms	1,512.0	1,487.2
27610 --	Manifold business forms n.s.k.	346.9	340.2
27824 --	Blankbooks	236.5	242.9
27825 --	Looseleaf binders, devices, and forms	842.2	812.4
3955- --	Carbon paper and inked ribbons	750.9	739.4
39551 --	Inked ribbons, all types	495.4	444.7
39552 --	Carbon paper, stencil paper, etc.	255.5	294.7

N.s.k. Not specified by kind.

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Table 1B. COMPARISON OF VALUES OF SHIPMENTS OF BUSINESS FORMS, BINDERS, CARBON PAPER, AND INKED RIBBONS, BY CLASS OF PRODUCTS, AS REPORTED IN THE MA27A, THE 1984 ANNUAL SURVEY OF MANUFACTURES, AND THE 1982 CENSUS OF MANUFACTURES

(Value in thousands of dollars)

Product code	Product description	1984			1982	
			Annual Survey of Manufactures			
		MA27A	Value	Standard error of estimates[1]	MA27A	Census of Manufactures
2761- —	Manifold business forms	5,540.2	5,904.5	2	4,590.9	4,812.2
27612 —	Unit set forms, loose or bound	1,306.1	1,438.3	4	1,158.9	1,187.7
27613 —	Manifold books, including sales and pegboard accounting systems	287.5	289.8	5	229.1	238.5
27615 —	Custom continuous forms with or without carbon marginally punched or not marginally punched	2,119.3	2,312.3	3	1,697.1	1,731.6
27617 —	Stock continuous forms	1,487.2	1,565.4	5	1,196.5	1,270.4
27610 —	Manifold business forms n.s.k.	346.9	298.7	12	309.3	383.9
27824 —	Blankbooks	242.9	251.7	5	277.6	279.5
27825 —	Looseleaf binders, devices, and forms	812.4	839.5	4	649.6	652.8
3955- —	Carbon paper and inked ribbons	739.5	726.4	4	747.6	793.6
39551 —	Inked ribbons, all types	444.7	421.6	6	475.3	485.3
39552 —	Carbon paper, stencil paper, etc.	276.1	270.2	7	272.3	282.0
39552 —	Carbon paper, stencil paper, etc. n.s.k.	18.6	34.6	11	(NA)	26.3

(NA) Not available. N.s.k. Not specified by kind.

[1] The annual survey of manufactures percentage standard errors shown are the approximate relative errors of the estimates of level. A more detailed description of the standard error of estimate is given in the introduction of the annual survey of manufactures, Value of Product Shipments, MB4(AS)-2, under "Qualifications of the Data."

Table 2. VALUE OF MANUFACTURERS' SHIPMENTS OF BUSINESS FORMS: 1985 AND 1984

(Thousands of dollars)

Product code	Product description	Value[1]	
		1985	1984
2761- —	Manifold business forms	5,649,514	5,540,176
27612 —	Unit set forms, loose or bound	1,303,491	1,306,083
	Stock, including imprinted:		
27612 13	One-time carbon	[a]117,850	[a]131,296
27612 15	Carbonless	40,767	r41,115
	Custom printed:		
27612 53	One-time carbon	[a]690,729	[a]705,907
27612 55	Carbonless	[a]397,246	[a]375,092
27612 61	Tabulating card sets	50,061	r44,067
27612 00	Unit set forms, loose or bound n.s.k.	6,838	r8,606
27613 —	Manifold books, including sales and pegboard accounting systems	279,462	287,469
27613 11	Pegboard accounting systems	184,409	184,938
	Sales and other manifold books:		
27613 22	Stock	24,878	23,779
27613 42	Custom printed	68,947	77,439
27613 00	Manifold books, including sales and pegboard accounting systems n.s.k.	1,228	1,313
27615 —	Custom continuous forms with or without carbon, marginally punched or not marginally punched	2,207,647	2,119,267
	Custom tabulating cards:		
27615 23	One part	[b]41,884	r33,055
27615 27	Multiple parts	[b]24,579	b r31,235
27615 51	Custom autographic register	28,251	26,668
27615 55	Self-mailer forms	122,158	114,961
	All other custom printed:		
27615 58	One part	[a]671,233	[a]662,980
	Multiple parts:		
27615 62	One-time carbon	[a]762,868	[a]751,807
27615 64	Carbonless parts	[a]513,310	[a]459,518
27615 00	Custom continuous forms with or without carbon, marginally punched or not marginally punched n.s.k.	43,364	r39,043
27617 —	Stock continuous forms	1,512,011	1,487,156
	Stock shelf forms:		
27617 61	Shelf, one part	[a]636,333	[a]619,692
	Shelf, multiple parts:		
27617 63	One-time carbon	[a]336,969	[a] r365,558
27617 65	Carbonless	[a]186,903	183,545
	Stock format forms:		
27617 71	One part	168,407	130,102
	Multiple parts:		
27617 73	One-time carbon	72,735	72,012
27617 75	Carbonless	45,919	44,800
27617 79	All other stock forms, including stock cards, fanfold, and autographic register	[a]16,389	[a]17,194
27617 00	Stock continuous forms n.s.k.	48,356	54,253
27610 00	Manifold business forms n.s.k.	346,903	340,201

Note: The percent of estimation of each item is indicated as follows (see "Description of Survey" for a discussion of estimation of missing reports): [a]15 to 25 percent of this item is estimated. [b]25 to 50 percent of this item is estimated.

N.s.k. Not specified by kind. [r]Revised.

[1] See page 5 for a description of the coverage of the annual survey.

Table 3. QUANTITY AND VALUE OF SHIPMENTS OF MANUFACTURERS' SHIPMENT OF BINDERS, BLANKBOOKS, CARBON PAPER, AND INKED RIBBONS: 1985 AND 1984

(Quantity as indicated; value in thousands of dollars)

Product code	Product description	Unit of measure	1985		1984	
			Quantity	Value of shipments[1]	Quantity	Value of shipments[1]
27824 —	Blankbooks	M units.	(X)	236,515	(X)	242,851
27824 41	Albums and scrapbooks, including photograph, stamp, and all other bound books used for storage	....do..	[b]14,780	[b]68,249	[b r]15,256	68,442
27824 45	Diaries and appointment books, excluding looseleaf	....do..	[b]28,600	[b]66,935	[b r]33,288	62,074
27824 51	Bound drafts, receipts, and financial notes	....do..	(D)	(2)	(D)	(2)
27824 72[a]	Columnar pads, memo books, and miscellaneous blankbooks (including address books, bound roll books, drafts, receipts and financial forms)	....do..	34,335	27,871	28,224	25,553
27824 81	All other blankbooks, including ledger and account books	....do..	13,180	36,129	14,487	[r]41,754
27824 00	Blankbook making, except checkbooks n.s.k.	....do..	(X)	37,331	(X)	[r]45,028
27825 —	Looseleaf binders, devices, and forms	....do..	(X)	842,178	(X)	812,352
	3-ring binder:					
27825 01	Stock (cataloged)	....do..	[b]194,523	[b]231,864	[a r]180,203	[r]223,413
27825 03	Custom, including decorated	....do..	[b]110,092	[b]225,527	[a r]101,119	[r]215,316
27825 04	Ring binders, other than 3-ring	....do..	14,811	31,561	[a]13,215	[b r]31,551
27825 06	Binders, flexible prong, plastic channel, presentation, report, and brief covers	....do..	121,824	[a]59,825	116,690	[a]59,529
	Post binders:					
27825 07	Flexible, including data binders	....do..	30,122	48,481	25,947	41,727
27825 10	All other post binders	....do..	[a]13,471	[a]55,659	14,961	56,382
27825 12	Binders, all other, including rigid prong, "post and sleeve," telephone, and magazine	....do..	[b]16,448	[a]27,563	19,914	[a]27,719
27825 13	Looseleaf forms, record type	....do..	[a]270,789	[a]30,724	[a]249,724	26,173
27825 21	Looseleaf indexes	....do..	151,752	[a]43,318	[a]144,783	[a]39,833
27825 23	Sheet protectors	....do..	88,544	[a]24,939	83,136	[b]21,836
27825 25	Microforms, magnetic media, and film storage devices, manual, including envelopes and panels, excluding box and rotary files and microfilm cases and reels	....do..	17,044	[a]2,970	18,753	[r]3,811
	Looseleaf devices, sold separately:					
27825 31	Metals, 3-ring	....do..	56,360	[b]20,152	60,204	21,439
27825 33	Metals, other than 3-ring	....do..	[b]14,477	[b]10,014	14,826	10,274
27825 35	Metals, nonring, including rigid post, rigid prong, "post and sleeve," telephone, and magazine	....do..	[b]11,157	[b]5,991	10,994	5,115
27825 37	Metal components, nonmetal components, and devices for looseleaf binders	....do..	[a]16,799	[a]2,589	[a]20,939	[a]3,712
27825 00	Looseleaf binders, devices, and forms n.s.k.	....do..	(X)	21,001	(X)	24,522
3955- —	Carbon paper and inked ribbons	.....	(X)	750,906	(X)	739,353
39551 —	Inked ribbons, all types	....doz.	(X)	495,423	(X)	444,666
39551 12	Typewriter fabric ribbons	....do..	2,116,725	55,787	2,413,455	[b r]54,744
39551 14	Typewriter film ribbons	....do..	10,661,177	177,194	10,536,924	[r]161,053
39551 17	Computer (electronic data processing) ribbons	....do..	[a]3,352,834	[a]210,319	2,661,604	[a r]197,946
39551 19	Other inked ribbons	....do..	1,432,714	39,171	686,904	25,780
39551 00	Inked ribbons n.s.k.	....do..	(X)	12,952	(X)	5,143
39552 —	Carbon paper, stencil paper, etc.	.s.tons.	(X)	255,483	(X)	294,687
	Coated carbon paper (in roll and sheet):					
39552 31	One-time	....do..	[a]100,796	[a]166,303	[a]95,599	[a]180,506
39552 35	Other than one-time	....do..	[a]755	3,117	[a]2,410	[r]5,323
39552 41	Carbon film sheets (plastics)	....do..	(S)	100	(S)	168
39552 61	Stencil paper, spirit, and gelatin process master copies (include master sets)	....do..	(S)	16,765	(S)	[b]17,692
39552 98	All other	....do..	[b]4,491	50,780	[b]7,808	[r]71,355
39552 00	Carbon paper, stencil paper, etc. n.s.k.	....do..	(X)	18,418	(X)	18,643

Note: The percent of estimation of each item is indicated as follows (see "Description of Survey" for a discussion of estimation of missing reports): [a]15 to 25 percent of this item is estimated. [b]25 to 50 percent of this item is estimated.

N.s.k. Not specified by kind. (D) Data withheld to avoid disclosing figures for individual companies. [r]Revised by 5 percent or more from previously published figures. (S) Withheld because data did not meet publication standards of the Bureau of the Census. (X) Not applicable.

[1]See page 5 for a description of the coverage of the annual survey.
[2]Included with product code 27824 00 to avoid disclosing figures for individual companies.

Table 4. DOMESTIC SHIPMENTS, EXPORTS, IMPORTS, AND APPARENT CONSUMPTION OF BUSINESS FORMS, BINDERS, CARBON PAPER, AND INKED RIBBONS: 1985 AND 1984

(Value in thousands of dollars)

Product code	Product description	Manufactures' shipments (value f.o.b. plant)	Exports of domestic merchandise[1] [2]		Percent exports to manufacturers' shipments[4]	Imports for consumption[3]	Calculated import duty[5]	Apparent consumption[4] [6]	Percent imports to apparent consumption
			Value at port	Estimated producers' value[3]					
	1985								
2761 —	Manifold business forms	5,649,514	7,373	6,687	0.1	682	17	5,642,823	(Z)
27824 —	Blankbooks	236,515	2,293	2,080	0.9	66,206	1,693	300,428	22.0
27825 —	Binders	842,178	12,900	11,700	1.4	(NA)	(NA)	(NA)	(NA)
39551 —	Inked ribbons	495,423	48,348	38,412	7.8	23,222	2,676	470,297	4.9
39552 —	Carbon paper	255,483	12,599	10,010	3.9	22,669	308	265,553	8.5
	1984								
2761 —	Manifold business forms	5,540,176	8,450	6,760	0.1	830	26	5,532,556	(Z)
27824 —	Blankbooks	242,851	2,511	1,883	0.8	59,209	1,594	299,549	19.8
27825 —	Binders	812,352	17,506	13,129	1.6	(NA)	(NA)	(NA)	(NA)
39551 —	Inked ribbons	444,666	48,818	38,414	8.6	14,439	1,826	410,287	3.5
39552 —	Carbon paper	294,687	17,609	13,856	4.7	21,050	353	298,128	7.1

(NA) Not available. (Z) Less than one-tenth of 1 percent.

[1] Comparison of SIC-based product codes with Schedule B export numbers and TSUSA import numbers is shown in table 5.

[2] Source: Bureau of the Census report EM 546, U.S. Exports.

[3] These values were derived by use of adjustment factors to exclude freight, insurance, and other charges incurred in moving goods to the port of exports. This adjustment is made to convert the values to an approximation of the producers' value of exported goods. Current adjustment factors are based on data for 1983 which are published in Origin of Exports of Manufactured Products, M83(AS)-5, appendix B. The adjustment factors for this report are 0.9070 for manifold business forms, 0.9070 for binders and blankbooks, and 0.7945 for carbon paper and inked ribbons.

[4] Value calculations are based on the estimated producers' value of exports.

[5] Source: Bureau of the Census report IA 245-X, U.S. Imports for Consumption and General Imports.

[6] Apparent consumption is derived by subtracting exports from the total of shipments plus imports including duty.

Table 5. COMPARISON OF SIC CODES (DOMESTIC OUTPUT), SCHEDULE B EXPORT NUMBERS, AND TSUSA IMPORT NUMBERS

Domestic output	Export number	Import number
2761-	256.5940	274.7540 274.9020
27824	256.6000	256.6000
27825	256.6320 256.6340	(NA)
39551	386.1115 386.1145 774.1500	[1]386.5035 [1]389.6255
39552	252.8920 252.8940 256.3015 256.3025	254.1500 254.1800 254.8020 254.8520 256.3050 256.8740

(NA) Not available.

[1] Excludes film ribbon.

DESCRIPTION OF SURVEY

Scope of Survey. This survey covers manufacturers of business forms, binders, carbon paper, and inked ribbons in the United States.

Survey Methodology. The statistics in this publication were collected on Bureau of the Census annual Form MA27A, Business Forms, Binders, Carbon Paper, and Inked Ribbons, from a sample of approximately 820 establishments. The sample panel includes establishments classified in Standard Industrial Classification (SIC) industry 2761, manifold business forms, SIC 3955, carbon paper and inked ribbons, and SIC 2782, blankbooks, looseleaf binders, and devices, whose value of shipments was greater than one million dollars in the 1982 Census of Manufactures. In addition, establishments classified in other industries whose value of shipments of products covered in this survey exceeded one million dollars are included.

The sample differs from the sample used in 1981 and 1980 (see Description of Survey, 1981 MA27A, *Business Forms, Binders, Carbon Paper, and Inked Ribbons),* which included only firms with 20 employees or more. It is estimated that the data shown represent approximately 92 percent of the total value of shipments of each five digit product class. No estimate is derived for the small establishments excluded from the survey.

Reliability of Data. Survey error may result from several sources: (1) inability to obtain information about all cases in the survey; (2) response errors; (3) definitional difficulties; (4) differences in the interpretation of questions; (5) mistakes in recording or coding the data obtained; and (6) other errors of collection, response, coverage, and estimation for missing data. These nonsampling errors also occur in complete censuses. Although no direct measurement of the biases due to nonsampling errors has been obtained, precautionary steps were taken in all phases of the collection, processing, and tabulation of the data in an effort to minimize their influence.

A major source of bias in the published estimates is due to imputing data for nonrespondents, for late reporters, for data which fail logic edit, and for small establishments not included in the survey panel. Missing figures are imputed based on yearly movements shown by reporting firms. Imputation generally is limited to a maximum of 15 percent for any one data cell. Figures with imputation rates greater than 15 percent are footnoted.

The imputation rate is not an explicit indicator of the potential error in published figures due to nonresponse, because the actual yearly movements for nonrespondents may or may not closely agree with the imputed movements. The range of difference between the actual and imputed figures is not precisely known, but is assumed to be small. The degree of uncertainty regarding the accuracy of the published data increases as the percentage of imputation increases. Figures with imputation rates above 25 percent should be used with caution.

Revisions to Previous Period Data. Statistics for previous years may be revised as the result of corrected data from respondents, late reports for which imputations were made as described above, or other corrections. Figures which have been revised by more than 5 percent from previously published figures are indicated by footnotes.

Revisions include changes to prior period data resulting from reconciliation of the results of this survey with the 1984 Annual Survey of Manufactures to correct differences in reported data between the two series and to identify and verify new establishments included in the scope of this survey.

Adjustment for Price Change. All dollar figures included in this publication are in current dollars; i.e., they have not been adjusted for price change.

EXPLANATION OF TERMS

Value of Shipments. Represents the value of physical shipments of all products sold, transferred to other establishments of the same company, or shipped on consignment, whether for domestic or export sale. The value represents the net sales price, f.o.b. plant, to the customer or branch to which the products are shipped, net of discounts, allowances, freight charges and returns. Shipments to a company's own branches are assigned the same value as comparable sales to unaffiliated customers; i.e., the value includes an appropriate allocation of company overhead and profit. Products bought and resold without further manufacture are excluded.

Stock. Standardized products usually manufactured in large quantities and carried in inventory.

Custom. Manufactured to customers specifications.

Unit Set Forms, Loose or Bound:

One-Time Carbon. Includes all carbonized or cabon interleaved forms with an original and one or more copies, with or without stub. Includes food and beverage checks, multiple part tickets, etc.

Carbonless. Includes all carbonless forms with an original and one or more copies, with or without stub. Includes food and beverage checks, multiple part tickets, etc.

Tabulating Card Sets. Any combination of one or more cards asssembled and joined with any number of sheets, with or without carbon, held together by a common perforated stub, not in continuous style.

Manifold Books, Including Sales and Pegboard Accounting Systems:

Stock. Includes food and beverage checks and padded forms that may be used for multiple writing. Excludes blank or ruled padded forms.

Custom Printed. Includes food and beverge checks and padded forms that may be used for multiple writing. Excludes blank or ruled padded forms.

Custom Continuous Forms With or Without Carbon, Whether or Not Marginally Punched. Single or multiple copy custom forms usually printed on separate sheets which are fastened or unfastened.

Custom Tabulating Cards. Tabulating cards in continuous form, with or without a medial strip between cards, with or without a side voucher or top or bottom voucher. Multipe part sets which include one or more parts as continuous tab cards are included.

Custom Autographic Register. Any form of any number of parts in continuous folded packs sold for use in an autographic register machine.

Self-Mailer Forms. A continuous form integrated into a continuous envelope.

Stock Continuous Forms. Single or multiple copy stock forms usually printed on separate sheets which are fastened or unfastened.

Stock Shelf Forms. Standard body, standard size forms, usually run in large quantities and usually inventoried, which are not identified by customer and may or may not be identified by purpose, sold in varying quantities without further processing to all customers.

Stock Format Forms. Shelf-type stock forms as defined above, specially manu factured to supply such additional features as fastening, file hole punching, perforation, ink colors, paper color or sequence, and/or number of parts, but which are not further identified by customer.

Looseleaf Binders, Devices, and Forms

Ring Binders, Other Than 3-Ring. Includes "D," slant "D," square, oval, trapezoid, inverted triangle, plus all other round ring and all other numbers of rings not reported as stock or custom ring binders.

Looseleaf Devices, Sold Separately

Metals, 3-Ring. Round ring only (not including "D," slant "D," oval, trapezoid, etc.) in all sheet sizes and all capacities regardless of special features such as locking boosters or slide locks, etc.

Metals, All Other Ring Types of Any Configuration. Includes 3-ring metals not reported above.

Metals, Nonring Type, Including Rigid Post, Rigid Prong, "Post and Sleeve," Telephone, Magazine, Etc. Includes rigid and flexible "chain" post binder metals commonly used in accounting, record, and corporate minute books, etc.; rigid post-storage binder metals used for pinfed marginal perforated sheets, visible record sheets, etc.; round and parallel prong metals, including fixed hinge and swing or folding hinge styles; "post and sleeves," including expandable angle back catalog metals, quick operating angle back catalog metals, quick action catalog metals, etc; telephone and magazine metals with wires or blades attached; pamphlet and magazine binder metals, including end plates and loose wires.

Metal Components, Nonmetal Components and Devices, for Looseleaf Binders. Metal hinge assembly sold separately; top sections, base sections, and inner sections sold separately; bases or back plates, Chicago screws, metal cams, keys, metals label holders, metal data channels, clipboard clips, plastic ring devices, flexible nylon or plastic posts, plastic bases (does not include rivets, eyelets, nuts, or cap screws).

COMPARISON OF EXPORT, IMPORT, AND DOMESTIC OUTPUT DATA

The Standard Industrial Classification (SIC) system used for domestic output and the statistical export and import commodity classifications were developed independently. This results in considerable difficulty in comparing the three types of data for many commodity areas. The domestic output classification is based on type of industry; on the other hand, the export and import classification system is more materials oriented. Also, there are a substantial number of imported commodities which have no comparable domestic output classification. The relationships shown in this report should be considered only as approximations, since, in addition to the problems mentioned above, there are also the following problems affecting the comparability of the three sets of data.

Valuation. There are different methods of valuation for the three types of data:

- *Domestic Output*—Valued at the point of production. It includes the net sales price, f.o.b. plant, after discounts and allowances, exclusive of freight charges and excise taxes.
- *Exports*—Valued at the point of exportation. It includes the selling price, or cost if not sold, and inland freight, insurance and other charges to the export point.

  Estimated producers' values of exports have also been developed. These values more closely approximate the values reported for domestic output because they exclude freight, insurance, and other charges applied from the producing plant to the export point.
- *Imports*—Valued at the first port of entry in the United States. It includes c.i.f. (cost, insurance, and freight), duty, and other charges to the import point.

Duplication in Quantity and Value of Output. Because producers' shipments of some commodities may be used as materials for incorporation into other commodities, combinations of data for such commodities may contain a certain amount of duplication. Thus, percentages of exports to output or imports to apparent

consumption (output plus imports minus exports) at four-digit or broader levels may be understated. Where duplication is known to be substantial, the output data are appropriately noted in the table.

Low-Value Import and Export Transactions. Detailed commodity information is not included for individual export shipments valued at not more than $1,000. Generally, detailed commodity information is not included for individual import shipments valued at not more than $1,000. For textiles and textile products, gloves, footwear, and miscellaneous rubber and plastics products, detailed commodity information is not included for individual import shipments valued at not more than $250. This is believed to have only negligible effects on the statistics for the bulk of the commodities.

Manufacturers' Shipments, Not Specified by Kind. The value of manufacturers' shipments at the four-digit industry level often includes a small amount which is not distributed among the individual five-digit product classes. Export and import percentages at the more detailed levels might, therefore, be slightly overstated.

Time Lag Between Output and Exports. There will be a lag between the time a commodity is produced or shipped by the producer and the time it is actually exported, especially when intermediaries (wholesalers, exporters, etc.) are involved. Ordinarily, this type of discrepancy is insignificant in annual figures.

"Direct" vs "Total" Commodity Exports and Imports. Export and import data do not include materials which are incorporated into other more finished products and exported or imported in finished form. Thus, by showing only direct exports and imports, the relation of exports to output and imports to apparent consumption for intermediate products is considerably understated.

Used Commodities. With a few exceptions, used or rebuilt commodities are classified in the same import or export codes as is new merchandise. Percentages are thus overstated to the extent that used or rebuilt products are significant in trade.

Geographic Area of Coverage. Import and export data reflect the movement of merchandise into and out of U.S. foreign trade zones, the U.S. Virgin Islands, and the U.S. customs territory (includes the 50 States, the District of Columbia, and Puerto Rico).

HISTORICAL NOTE

Data on business forms, binders, carbon paper, and inked ribbon have been collected by the Bureau of the Census since 1980. Historical data may be obtained from Current Industrial Reports available at your local Federal Depository Library. A list of these libraries may be obtained from the Bureau of the Census regional offices:

Office	Telephone
Atlanta, Georgia	(404) 881-2271
Boston, Massachusetts	(617) 223-2327
Charlotte, N.C.	(704) 371-6142
Chicago, Illinois	(312) 353-6251
Dallas, Texas	(214) 767-0621
Denver, Colorado	(303) 234-3924
Detroit, Michigan	(313) 226-7742
Kansas City, Kansas	(816) 374-4601
Los Angeles, California	(213) 209-6616
New York, New York	(212) 264-3860
Philadelphia, Pa.	(215) 597-4920
Seattle, Washington	(206) 442-7828

RELATED REPORTS

The Bureau of the Census also publishes the following related reports:

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INDUSTRY FINANCING

This survey is funded by the National Office Products Association.

ACKNOWLEDGMENTS

This report was prepared in the Industry Division, Bureau of the Census, under the direction of Carole A. Ambler, Chief, Current Nondurables Branch, and Doris Pope, Chief, Wood and Paper Products Section. Bob Reinard was directly responsible for the review of the data and preparation of the report. Gaylord E. Worden, Chief of the Division, and Thomas L. Mesenbourg, Assistant Chief for Current Industrial Reports, provided overall direction and coordination to this project.